



**TRADE UP Internship/Pre-apprenticeship Program**  
**2023 Business Application**

Business Name \_\_\_\_\_ Date of Application \_\_\_\_\_

Business Physical Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Mailing Address (if different than above) \_\_\_\_\_

Primary Contact \_\_\_\_\_ Secondary Contact \_\_\_\_\_

Primary Contact Email \_\_\_\_\_ Cell \_\_\_\_\_

Nearest High School \_\_\_\_\_ Type of Business \_\_\_\_\_

Number of Student Positions Offered \_\_\_\_\_

Describe Student Responsibilities \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Do you have special work requirements including **any age requirement** (uniform, boots, etc.)? If so, please list details \_\_\_\_\_

\_\_\_\_\_

The following are required of all employers participating in the Trade Up program, please initial below to accept terms:

\_\_\_\_ I attest that the above-mentioned business adheres to the NC DOL youth employment rules.

See: <https://www.labor.nc.gov/workplace-rights/youth-employment-rules> for details.

\_\_\_\_ I will ensure the student will have direct supervision while working (assign a 1:1 Mentor/ Supervisor).

\_\_\_\_ I will ensure the student is covered under Company's Workers Compensation Insurance

Company Official (print) \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

**Return to:**

**High Country Home Builders Association**

**PO Box 3135, Boone, NC 28607 : 828-297-6566 : [hchba.office@gmail.com](mailto:hchba.office@gmail.com)**